

Standard Letter Advising Utility Works



To: The Property Owner / Resident / Business

PROPOSED UTILITY WORKS

This is to let you know that utility work will soon be carried out in the road.

Location of work:

Description of the work:

This work is being done for:

Expected duration (dates):

Hours of work: (Normally 7.00 a.m. to 6.00 p.m. Mon to Sat)

:

Any parking restrictions:

Problems you may experience:

We regret any inconvenience that may be caused by this work.

If you have a problem or any queries please contact us on the telephone number below.

Contractor:

Phone:

Day		Night (24 hour availability)	
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