

**POLICY:**

**COMMITTEES OF COUNCIL**

**RURAL WATER SUPPLIES**

- Eastern Bush
- Five Rivers
- Lumsden/Balfour
- Matuku
- Otahu Flat
- Te Anau Basin
- Orawia
- Ohai/Nightcaps/Wairio

**GROUP RESPONSIBLE:**

Asset Management

**DATE APPROVED:**

**DATE AMENDED:**

28/1/99

**FILE NO:**

52/3/1/1, 240/15

**POLICY DETAIL:**

**Status:**

- All Water Supply Committees are constituted as subcommittees of the Southland District Council.

**Establishment Procedure:**

- Call for nominations for membership of the Committee from amongst the consumers of the scheme (three yearly).
- If more than Committee positions then a postal ballot is held.
- If less than Committee positions then Council will appoint balance after advice from those already nominated.
- Council then to formally appoint nominated members to Water Supply Committees.
- Ward Councillor automatically becomes a member.

**Scope of Activity:**

- Approve annual budget, including the setting of charges.
- Annually review the Asset Management Plan and long term financial strategy in respect of the scheme.
- Receive and review quarterly operation and financial reports.
- Seek the views of consumers of the water scheme.
- Ensure that the water scheme is operated to best advantage of the consumers.

**Power to Act:**

- To approve the annual budget.
- To approve the Asset Management Plan and long term financial strategy.
- To approve expenditure outside Council's authorised Officer levels but within the budget.
- To approve new connections to the scheme.
- To approve expenditure outside budget for emergency works.

**Power  
Recommend:**

- to**
- To recommend the level of annual water charges to the Southland District Council.
  - To recommend changes to Southland District Council policies relating to water schemes.
  - To recommend expenditure (other than emergency works) where outside the annual budget.

**COMMITTEE:** **STEWART ISLAND JETTIES SUBCOMMITTEE**

**GROUP RESPONSIBLE:** CUSTOMER AND FINANCIAL SERVICES /  
ASSETS AND SERVICES

**DATE APPROVED:**

**DATE AMENDED:**

**FILE NO:** 320/20/2/2

**Purpose:** To oversee the development and maintenance of jetties located at Fred's Camp, Millars Beach, Ulva Island, Port William and Little Glory Cove, taking into account Council's goals and objectives and policies.

**Membership:** Seven members, made up of:-

- The current Stewart Island Councillor
- One representative appointed by each of the following;
  - Stewart Island Community Board
  - Stewart Island Tourism Industry
  - Stewart Island Fishing Industry
  - Environment Southland
  - Department of Conservation
  - Local Iwi

**Quorum:** Quorum shall consist of four members.

**Meeting Cycle:** Three meetings per calendar year.

**Reporting To:** Council

**Scope of Activity:**

- (a) The governance of six wharves specifically located at Fred's Camp, Millars Beach, Ulva Island, Port William and Little Glory Cove.
- (b) Consideration of and reporting on all matters referred by Council or the users of the wharves under the administration of the Subcommittee.
- (c) Guide the preparation of any Asset Management Plans and long term budget

relating to expenditure relevant to the wharves, for consideration by Council as part of its planning process including recommendations of any wharf fees.

- (d) Communications with organisations and those who have a special interest with the wharves under the governance of the Subcommittee.
- (e) Annually review any asset management plans, budgets or community services strategy applicable to the wharves under the administration of the Subcommittee.
- (f) Overview the preparation of an annual report for users, payers and any others with an interest in the wharfs.
- (g) Any other activities, as delegated by the Council.

**Power to Act**

- (a) Overview the compliance and service delivery of the appropriate programmes and plans including legal compliance.

**Power to Recommend**

- (a) Priorities for maintenance and development for the wharves under the administration of the Subcommittee.
- (b) The level of fees to be collected for use of the wharves under the administration of the Subcommittee.
- (c) The expenditure of funds outside the approved annual budget.
- (d) Long term Asset Management Plans and reports as per the scope of activities.