

SOUTHLAND DISTRICT COUNCIL

MILFORD COMMUNITY TRUST

8 JUNE 2007

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Minutes of a meeting of the Milford Community Trust held in the Hollyford Lounge, Luxmore Hotel, Te Anau on Friday, 8 June 2007, commencing at 9.05 am

PRESENT:

Trustees J Taylor (Chairperson), J Robson, M Schuck, J Steele, H Thomas, R Wilson and Councillor A D Ridley.

IN ATTENDANCE:

Messrs P Culling, and C C Dolan (Southland District Council), R Kemper (arrived @ 9.15am), Mrs B Lomax, and Ms C Lenihan (Department of Conservation).

1.0 APOLOGIES:

RESOLVED THAT THE APOLOGY FOR LATENESS FROM MR R KEMPLER BE SUSTAINED.

Cr Ridley / J Steele

2.0 MINUTES:

Minutes of the Inaugural ordinary meeting of the Milford Community Trust held on 18 April 2007 were tabled.

THE CHAIR, TRUSTEE J TAYLOR, MOVED THAT THE MINUTES OF THE INAUGURAL ORDINARY MEETING OF THE MILFORD COMMUNITY TRUST HELD ON 18 APRIL 2007, BE RECEIVED AND CONFIRMED AS A TRUE AND CORRECT RECORD OF THE PROCEEDINGS.

In discussing the minutes the issue of the background to the Trust was raised, in particular, the functions and operations of the Milford Development Authority and the work of the Milford Sound Planning Group so that the work of the Trust did not overlap the role of the Milford Development Authority. It was agreed this issue of role and functions be deferred for consideration at the proposed Strategic Planning Workshop.

3.0 MEMORANDUM OF UNDERSTANDING:

Copy of the Memorandum of Understanding between the Department of Conservation and Southland District Council, was tabled.

3.0 MEMORANDUM OF UNDERSTANDING CONT'D:

Initially, Mrs B Lomax of the Department of Conservation addressed the Memorandum and then Ms Claire Lenihan gave a detailed presentation on the need to identify the potential revenue stream available to cover the costs of any public infrastructure that would be provided by the Trust, and in particular the potential to charge a community contribution to existing concessionaires via existing concessions or via the National Parks Act.

Throughout Ms Lenihan's presentation Trustees raised issues including:-

- Definition of community
- National Parks Act and Conservation Act as it affects the Trust.
- Role of relevant Departmental Minister.
- Provision of Community Services and benefits to concessionaires.
- Delegations available to the Milford Community Trust.
- Status of questionnaires (summary required for Workshop).
- Responsibility of collection of levies from concessionaires.
- Benefits available to concessionaires.
- Desire of Trust that process is consistent in particular between Trust and concessionaires.
- Clear instruction/procedure desired when concessionaire is required and timing for those seeking concession.
- Provision of toilets.
- When does concession require public notification – resource consent provisions.
- Clarification of the ability of Department of Conservation to fund concessionaires.

Following an in-depth discussion of the presentation it was agreed the revised Memorandum of Understanding be the subject of further discussion by the Trust at its forthcoming Strategic Planning Workshop.

4.0 NATURAL HAZARDS ASSESSMENT – CLEDDAU VILLAGE DEVELOPMENT:

Presented to the Trust was a Paper that the Department of Conservation commissioned Opus International Consultants to carry out a Natural Hazards Risk Assessment of the proposed Cleddau Village development.

Department of Conservation Te Anau Area Manager, Reg Kemper spoke to the paper. In brief Mr Kemper commented that:-

- The area is considered an area of national importance.
- Support for development being sought from Central Government.
- Work that has been identified to be carried out has been estimated to cost \$140,000.
- Southland District Council and Environment Southland required to work towards a unified Civil Defence Plan.

Further discussions on this project to be discussed at the Strategic Planning Workshop.

5.0 TRUSTEES IDEMNITY INSURANCE:

Mr Phil Culling (Group Manager - Southland District Council) informed the meeting the quote from Jardines for Trustees Indemnity Insurance has been provided at \$1m or \$1,300/year.

6.0 TAXATION STATUS – MILFORD COMMUNITY TRUST:

Tabled before the meeting was a letter addressed McIntyre Dick & Partners concerning the taxation status of the Trust.

Although a written response had not been forthcoming at the meeting Mr Culling reported verbally that:-

- 1) The Trust will be tax exempt as a Council Controlled Organisation (CCO) within the meaning of Section 6 of the Local Government Act 2002.
- 2) The Trust is being registered as a Charitable Trust.

In the meantime Trustees to await formal response from McIntyre Dick & Partners.

7.0 TRUSTEES REMUNERATION:

The Chair, Ms Taylor, spoke to the issue and believed the Trustees should be reimbursed for work involved in Trust business and suggested that this remuneration be based on a 'per meeting' basis and not on an annual remuneration system, plus travel and 'out of pocket' expenses incurred on Trust business.

RESOLVED THAT:-

- 1) TRUSTEES BE REIMBURSED IN THE SUM OF \$300 PER MEETING,
- 2) TRAVEL COSTS INCURRED BY TRUSTEES BE REIMBURSED IN THE SUM OF \$0.70 PER KILOMETRE,
- 3) TRUSTEES TO BE ENTITLED TO 'OUT OF POCKET' EXPENSES WHILST ON TRUST BUSINESS.

R Wilson/J Robson

8.0 STRATEGIC PLANNING WORKSHOP

Chair, Ms Taylor advised that Mr Malcolm Morrison of Morrison Low has been approached to be Workshop Facilitator.

Ms Taylor recommended the dates be 22/23 June 2007 with the suggested venue being Milford.

8.0 STRATEGIC PLANNING WORKSHOP CONT'D

Administrator to the Trust, Chris Dolan, to liaise with the Trust Chairperson re the arrangements for this Workshop.

9.0 FUTURE MEETINGS:

The issue of dates for future meetings to be decided upon at the Strategic Planning Workshop.

10.0 DEED OF TRUST:

The Chair requested that a copy of the executed Deed be made available to Trustees.

Meeting closed: 2.55 pm

C O N F I R M E D:

CHAIRPERSON:

DATED: