

MILFORD COMMUNITY TRUST

28 SEPTEMBER 2007

Minutes of an Ordinary Meeting of the Milford Community Trust held in the Turnbull Rooms, Te Anau Hotel & Villas on Friday 28 September 2007, commencing at 9.30am.

PRESENT:

Trustees J Taylor (Chairperson), J Robson, M Schuck, J Steele and H Thomas, and Cr D Ridley.

IN ATTENDANCE

Messrs C Dolan and K Dohig (Southland District Council) and J Haanen (Department of Conservation).

1.0 APOLOGIES:

Resolved that the apologies for non-attendance lodged by Trustee R Wilson, D Adamson, P Culling and R Kemper be sustained.

2.0 MINUTES:

Minutes of the previous meeting of the Milford Community Trust, held on 8 June 2007, was tabled.

The Chair, Trustee J Taylor, moved that the minutes of the ordinary meeting Milford Community Trust, held on 8 June 2007 be received and confirmed as a true and correct record of the proceedings, subject to the following amendments:-

Minute 3.0 – Memorandum of Understanding – second paragraph – “Commissionaires” to read “Concessionaires.”

Minute 3.0 - Memorandum of Understanding – bullet point “status of questionnaires” to read “status of concessionaires.”

Minute 3.0 – Memorandum of Understanding – bullet point “provision of toilets” to be deleted.

Minutes 4.0 – Natural Hazards Assessment Cleddau Village Development - bullet point three – insertion of the words “for the scoping work” following the comment “work has been identified.”

Minute 5.0 – Trustees Indemnity Insurance – delete word “provided” and replace with “accepted with cover at.”

2.0 MINUTES CONT'D:

Minute 7.0 – Trustees Remuneration – Resolution (1) to read “Trustees be reimbursed in the sum of \$300/meeting or \$500 for a two day meeting.

3.0 CORRESPONDENCE:

Correspondence tabled included:-

- ♦ Newsletter from Fiordland Marine Guardians.
- ♦ Email from Film Queenstown concerning Milford.

4.0 REPORT FROM DEPARTMENT OF CONSERVATION:

Ms Jessie Haanen, on behalf of Department of Conservation, reported on the following issues:-

- 1) Memorandum of Understanding to be discussed at Strategic Planning Workshop.
- 2) Natural Hazard Assessment – draft reports of work carried out being prepared – to be reviewed in conjunction with Southland District Council and Environment Southland.
- 3) Cleddau Village – meeting with Minister of Tourism has taken place; Minister supportive of restoration works; Minister promised to give the matter urgency and hopefully will respond within 6 weeks with expectation of full funding for restoration works but clarification needed for on-going maintenance.
Meeting to take place with Southland District Council and Environment Southland when reports available for river protection works, in particular on-going maintenance issue. Hopefully report will be available within 3 weeks.
- 4) Workshop – Ms Haanen agreed to put together a list of issues to inspect “on-site” during tour of Milford.

5.0 COMMUNICATIONS POLICY:

Kerry Dohig (Southland District Council Communications Officer) presented Council’s Media Policy.

Concern was expressed at the number of issues concerning communications, these being:-

- ♦ Southland District Council website not up to date.
- ♦ Home page to include what the Trust’s role and functions are.
- ♦ Draft Memorandum of Understanding to be included on website.
- ♦ Stakeholders to be listed.

5.0 COMMUNICATIONS POLICY CONT'D:

It was agreed that the Communications Officer oversee and enact the issues raised above, together with the following:-

- ♦ Arrange press release of what the Trust has accomplished to date.
- ♦ Liaise with Destination Fiordland.
- ♦ Revamped Communications Policy to be available for next meeting.

6.0 STRATEGIC PLANNING WORKSHOP:

The Trustees discussed the finer details of the Workshop planned for 1-2 November 2007. This included catering, inspection tour, meeting with stakeholders and 'locals', and the presentation by facilitator, Malcolm Morrison, on 2 November 2007.

7.0 FUTURE MEETINGS:

It was suggested meetings of the Trust occur two monthly. Meetings were subsequently scheduled as follows:-

20 November 2007 at Te Anau
19 February 2008 at Milford
1 April 2008 at Te Anau

8.0 OTHER ISSUES:

8.1 Mr Graham Jones (Area Engineer) tabled a report of possible tasks for the Trust to undertake/manage. These included:-

1. Maintain local roads – Deepwater Basin and Accommodation Roads.
2. Deepwater Basin Gravel Pit – Fiordland National Park Management Plan identifies a “Parking Activity Area” for all non-bus visitor parking to be relocated to this area (except parking around the hotel site and Visitor Activity Area, Milford Sound Lodge and DWB commercial fishermen’s vehicles and disable parking).

Activities located at this site will be:-

- Any communal storage facilities to be used by concessionaires.
- Any community based facility associated with the accommodation area.
- Milford Sound Sewage system.
- Any communal generator facility.
- Toilet facilities.
- Terminus for a park and ride facility, if required.

8.0 OTHER ISSUES CONT'D:

3. Management of Walking Track between carpark at Freshwater Basin and Airport (Not Department of Conservation Foreshore Loop Track) – extension of walking track to Milford Sound Lodge.
4. Toilet Facilities – Deepwater Basin, Airport, Freshwater Basin.

Following the discussion on the above it was agreed that:-

- 1) The Engineer prepare a three year business plan incorporating the above.
- 2) The intention is for a Statement of Intent to be adopted mid-November.
- 3) Corporate Planner to update the Proposed Planning and Reporting Timetable.

8.2 Issues for Future Meetings

The relevance of Standing Orders when operating a Council Controlled Organisation (CCO) to be investigated and outcome reported back to the Trust.

9.0 CONCLUSION:

Meeting concluded at 1.15pm.

CHAIRPERSON

DATE