

Sealing off of services and removal of features

For demolition or relocation of a building

Note: To be completed by applicants for building or resource consents for demolition or relocation of a building.

Sealing off of services must be carried out prior to the removal of the building. Failure to have services sealed may cause blockage of street mains for which you may be held accountable.

Sewer and stormwater drains are usually sealed off to a property when the building is either demolished or relocated. Refer below to situations in points 1-4 when feature may be left on site.

Sealing off of drains (both sewer and stormwater) is the responsibility of the owner, and the work must be undertaken by a certified drainlayer. It is the owner's responsibility to engage this tradesperson. The drainlayer shall complete a "Network Service Connection Information Sheet" form once the drains are sealed and a copy of this shall be returned to Council. An inspection must be conducted for all building consents.

Note: Water service can only be disconnected by Council.

Consent number			
Site address			
Owner(s)			
Agent/ contact		Telephone	
Owner(s) email		Telephone	
Contact(s) email			

PLEASE TICK THE APPROPRIATE BOXES

Stormwater may be left onto the site for:

- (a) Other buildings on site connected to the stormwater system ie toilet and wash hand basin in garage.
(b) Stormwater sumps.

Stormwater left onto the site Yes Stormwater to be capped Yes

Sewer may be left onto the site for:

- (a) Other buildings on site connected to the system, or

Sewer left onsite Yes Sewer drains to be capped Yes

Foundations left onsite Yes Foundations to be removed and site left clear Yes

Reason foundations left on site

Water connection may be left onto your property. Please note that the water rates will not be reduced as a result of the building being removed.

Please disconnect water Yes No

The premises will be vacant on

Note: Council will attend to this request after vacancy is notified above. Should the premises still be occupied on their arrival, no action will be taken to attend to this request.

Further visits to complete the work will be charged to the owner at actual cost-plus GST. Should premises be demolished before this request is made, services become difficult to locate, and in this case also, actual costs will be charged.

Signed by owner (or on behalf on owner)	
Date	

FOR COUNCIL USE ONLY			
Reason(s) for <input type="checkbox"/> acceptance <input type="checkbox"/> refusal			
Assessed by			
Signature		Date	

Please return to Southland District Council building services via the SIMPLI portal found here; <https://simpli.govt.nz/> or, alternatively email to building-cs@southlanddc.govt.nz