

Application for Dust Suppression Permit

Permit No. _____

Applicant to complete

APPLICANT DETAILS:		(full Names – not initials)	
SURNAME:		GIVEN NAMES:	
COMPANY:			
ADDRESS:			
TELEPHONE:		(DAY)	(EVENING)
MOBILE:		EMAIL:	

Details of property where dust suppression is to be applied (if different from above)

ADDRESS:	

Details of Owner of Property (if different from above)

SURNAME:		GIVEN NAMES:	
COMPANY:			
ADDRESS:			
TELEPHONE:		(DAY)	(EVENING)
MOBILE:		EMAIL:	
DESCRIPTION OF WORKS AND PERMITTED TYPE OF SUPPRESSANT (SEE PROCEDURE 2)	ES RESOURCE CONSENT	<input type="checkbox"/> YES	<input type="checkbox"/> NO
ESTIMATED START DATE:		ESTIMATED FINISH DATE:	

Should approval be granted for the above work, I agree to abide by the Conditions of Approval and any Special Conditions as stated and referred to on this form.

SIGNED:	(APPLICANT)	DATE:	
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Fee

UTILITY	FEE	BOND
Dust Suppression	\$65.00	Nil

Further Information

Applicant to complete:

NAME OF CONTRACTOR	
ADDRESS OF CONTRACTOR	
CONTACT PHONE NUMBER FOR CONTRACTOR	
TYPE OF DUST SUPPRESSANT TO BE USED	

Map of road with dust suppressant marked (indicate in metres – dust suppressant coverage).

The following to accompany application:

- Note: If you intend to use 'used oil' please provide proof of your resource consent from Environment Southland.
- Evidence of public liability insurance.

**NEW SIGNS WILL BE SUPPLIED TO THE APPLICANT – UPON ISSUE OF THE PERMIT.
ONLY SIGNS DATED 2019/2020 WILL BE COMPLIANT**

Southland District Council Office Use Only

FILE NO.	_____	BOND REQUIRED:	Nil
FEE REQUIRED:	\$65.00	PAYMENT DATE:	_____
FEES PAID BY:	_____	ACCOUNT NO.	10240.11221
RECEIPT NO.	_____	SIGNS ISSUED:	Yes/No
APPLICATION APPROVED/DECLINED:			
BY:	_____		
	(signature)		

1. Purpose

This procedure is intended to:

- Ensure the safety of other road users by providing a safe surface that will not cause drivers to lose control.
- Protect the integrity of the road.
- Minimise contamination of waterways.
- Minimise the spraying of passing vehicles with dust suppressant.

2. Procedure

Application for Permit

The applicant (property owner or contractor) requires a permit from Council before applying dust suppression agents.

Permits for dust suppression are to be sought annually, and should be lodged with Council allowing enough time for pre-application grading.

Each application shall be accompanied by the prescribed fee as set out in the Council's Schedule of Fees and Charges.

Applications shall include the following:

- Full name and postal address.
- Address of property including rapid number where dust suppressant is to be applied.
- The length of roadway section to be treated.
- State the type of dust suppressant to be used.
- The name of company/person who will be applying the suppressant.
- A proposed temporary traffic management plan for use by the applicator during the application of the dust suppressant.
- Sign location and approved SDC sign for current year.
- Evidence of Public Liability Insurance.

Dust suppression agents (including oil) may be applied to unsealed roadways between and including the months of October through March subject to the conditions of the permit, however as part of the Proposed Southland Water and Land Plan (Rule 17), **resource consent is now required from Environment Southland if you are planning to apply used oil onto a road.**

You may still use the following without resource consent:

- Vegetable Oil.
- New light fuel - Light Fuel - means Number 2, 3 or 4 Fuel Oil or diesel.
- Number 2 Fuel Oil is "heating oil" used in domestic heating or moderate capacity commercial/industrial burners. Number 4 Fuel Oil is used in industrial plants and commercial burners. Number 3 grade fuel oil is now rarely used and generally merged with Number 2 Fuel Oil in the ASTM standards).

- New Lubricating Oil.
- HSNO - approved dust suppressant.

You must still abide by the conditions set out by Environment Southland.

Note: Southland District Council will not be able to issue your new Dust Suppression Permit without confirmation from Environment Southland that your application complies with the new rules.

Public Liability Insurance

The applicant shall be responsible for any damage to public or private property, which may arise from application of the dust suppressant.

To protect their liability for damage to third parties, the applicant shall arrange and keep in force Public Liability Insurance to the minimum value of \$1,000,000.

Evidence of this insurance shall be required before any application is approved.

3. Use of Dust Suppressants

Treatment Length

The applicant shall only treat a minimum length of roadway to provide dust relief to a dwelling.

Treated surfaces shall be clearly visible to approaching traffic from 150 metres.

Advisory signage shall be erected by the applicant (these are provided by Council as part of the permit). Sites located within 100 metres of an intersection do not require signage when approaching from the intersection.

Limitations to Application

Dust suppressant shall not be applied to the roadway surface where this would require working of the roadway surface (eg lime/cement stabilisation etc) until the applicant has received specific approval of Council.

Due care shall be taken to prevent excess oil escaping into drainage systems.

Dust suppressants shall not be applied to the roadway when the surface is wet or when wet weather is pending or when the surface has wheel ruts or potholes ie, any depressions that will hold water.

Grading of Treated Area

The Council shall endeavour to restrict grading of treated sections of roadway unless the section becomes badly rutted or potholed. The section however will be graded up during winter when reshaping of the pavement is carried out.

The property owner shall be responsible for maintaining the treated section free of rutting and potholes outside the winter maintenance grading period.

Warning

Should the treated surface become a hazard to drivers either due to excessive oil having been applied or potholes not being filled, the Council will arrange for their maintenance contractor to grade out the treated section.

No financial or material compensation for the effects of the grading will be paid by Council or its agents.

Note

A permit to allow the application of dust suppressants does not authorise the application of a dust suppressant in circumstances where the dust suppressant may enter water.

General Conditions of Approval

The Council permits access to Council's infrastructure subject to the following conditions. The works are to be carried out under the following Acts, Regulations and Bylaws: Roading Policy and Procedures 2008 and Proposed Southland Water and Land Plan (Rule 17).

1. The applicant shall pay all required fees and charges at the time of application. The fee will be refunded should the application be declined.
2. The applicant shall submit to Council prior to the commencement of works a Temporary Traffic Management Plan for Council's review and approval.

Special Conditions

The applicant shall submit this application to the Council at least 10 days prior to the commencement of the work.

Conditions of Approval – Carriageway

1. The work shall be carried out by an approved contractor and the applicant shall meet all costs.
2. Location, placement and installation of works shall be in accordance with the Code of Practice and/or Bylaw.

Conditions of Approval – Other

1. The Applicant shall meet all costs associated with this application for Dust Suppression.
2. Maintenance of the treated section is now the responsibility of the applicant. Signs must be erected at both ends of the treated section and stay in place for the duration of the permit. The permit is valid between and including the months of October through to March

The applicant by his/her signature hereto agrees to indemnify the Council, its officers, or employees to the full extent of any liability to or in respect of any person for any fault act or omission by the applicant or the applicants servants agents or contractors in the carrying out of any work or activity approved by Council in this application.

The Council shall not be held responsible in any way for claims for damages and it is a condition of the issuing of this permit that the applicant and/or the contractor undertaking the work erect signs and/or barricades sufficient to provide safety to the public, and keeps in force public liability insurance to protect liability for damage to third parties.

Any personal information within the meaning of the Privacy Act 1993 provided on this application form will be used only for the purposes of this application. As the applicant you have the right under the 1993 Act of access to personal information held by Council about you and you are also entitled to request information about you to be corrected.

DUST SUPPRESSION ON ROADS	POLICY PROCEDURE	11
	STATUS	FINAL
	DATE	MAY 2008

1. Objective

The objective is to manage the application of dust suppressants to ensure safety of road users and minimise damage to the roadway.

2. Purpose

This procedure is intended to:

- Ensure the safety of other road users by providing a safe surface that will not cause drivers to lose control.
- Protect the integrity of the road.
- Minimise contamination of waterways.
- Minimise the spraying of passing vehicles with oil.

3. Procedure

3.1 Application for Permit

The applicant (property owner or contractor) requires a permit from Council before applying dust suppression agents.

Permits for dust suppression are to be sought annually, and should be lodged with Council prior to applying oil to allow for pre-application grading.

Each application shall be accompanied by the prescribed fee and bond as set out in the Council's Schedule of Fees and Charges.

Applications shall include the following:

- Full name and postal address.
- Address of property including R.A.P.I.D. number where dust suppressant is to be applied.
- The length of roadway section to be treated.
- State the type of dust suppressant to be used.
- The name of company/person who will be applying the suppressant.
- A proposed temporary traffic management plan for use by the applicator during the application of the dust suppressant.
- Sign location and type of sign where applicable.
- Evidence of Public Liability Insurance.

Dust suppression agents (including oil) may be applied to unsealed roadways between and including the months of October through March subject to the conditions of the permit and this Procedures Manual.

3.2 Public Liability Insurance

The applicant shall be responsible for any damage to public or private property, which may arise from application of the dust suppressant.

To protect their liability for damage to third parties, the applicant shall arrange and keep in force Public Liability Insurance to the minimum value of \$1,000,000.

Evidence of this insurance shall be required before any application is approved.

4. Use of Dust Suppressants

4.1 Treatment Length

The applicant shall only treat a minimum length of roadway to provide dust relief to a dwelling.

Treated surfaces shall be clearly visible to approaching traffic from 150 metres. Advisory signage shall be erected by Council at the applicant's cost. Sites located within 100 metres of an intersection do not require signage when approaching from the intersection.

4.2 Limitations to Application

Dust suppressant shall not be applied to the roadway surface where this would require working of the roadway surface (eg lime/cement stabilisation etc.) until the applicant has received specific approval of Council.

Due care shall be taken to prevent excess oil escaping into drainage systems.

Dust suppressants shall not be applied to the roadway when the surface is wet or when wet weather is pending or when the surface has wheel ruts or potholes i.e. any depressions that will hold water.

4.3 Grading of Treated Area

The Council shall endeavour to restrict grading of treated sections of roadway unless the section becomes badly rutted or potholed. The section however will be graded up during winter when reshaping of the pavement is carried out.

The property owner shall be responsible for maintaining the oiled section free of rutting and potholes outside the winter maintenance grading period.

WARNING

Should the oiled surface become a hazard to drivers either due to excessive oil having been applied or potholes not being filled, the Council will arrange for their maintenance contractor to grade out the oiled section.

No financial or material compensation for the effects of the grading will be paid by Council or its agents.

NOTE

A permit to allow the application of dust suppressants does not authorise the application of a dust suppressant in circumstances where the dust suppressant may enter water.

5. Legislation and References

Transport Regulations 1976: Section 26 - Dangerous substances on roads.

Section 357 (1) (f) Local Government Act 1974.

TNZ Code of Practice for Temporary Traffic Management (COPTTM).

Dust Suppression Specification

The following conditions shall apply:

1. The application of used oil or other similar palliative is permitted on unsealed roads to suppress dust providing conditions 2 to 10 below are complied with.
2. The application shall be subject to any resource consent which may be required.
3. The application shall be of minimum length to provide relief from dust nuisance to a dwelling.
4. No person shall apply any dust suppressant agent when the road surface is wet or when wet weather is immediately threatening.
5. The property owner shall arrange and maintain Public Liability Insurance to protect his liability for damage to third parties, as the applicator/adjacent landowner shall be responsible for any damage to public or private property which may arise from the application of the dust palliative.
6. Due care shall be taken to prevent oil escaping into the drainage systems.
7. Treated surfaces shall be clearly visible to approaching traffic from 150 metres.
8. An advisory type sign shall be erected at each end of the treated section of road. The sign shall be not less than 900 mm x 600 mm, white background and black lettering. Council will provide, free of charge, two signs for erection by the property owner (see drawing below).
9. The dust palliative shall not be applied to the road surface where the palliative required working of the road surface (eg lime/cement stabilisation etc) until approval of Council is obtained.
10. General guidelines for the application of road oil are:
 - ❖ The applicator shall advise the maintenance Operator that dust suppression is to be applied to allow for the road to be graded before application.
 - ❖ Generally 100 litres of oil should be sufficient to treat 50 lineal road metres.
 - ❖ Oil sourced from non-petrol motors is preferred as it contains significantly less contaminants.
11. Signs to be provided by Council. Replacement signs shall be at the property owner's expense.

CAUTION

TREATED SURFACE